

**Plus any additional fees charged by the organization.

MV-904SO (02-04)

Commonwealth of Pennsylvania
Department of Transportation
Bureau of Motor Vehicles
P.O. Box 68266
Harrisburg, PA 17106-8266

**APPLICATION FOR
SPECIAL ORGANIZATION
REGISTRATION PLATE**

Fee: \$20.00 **

▲ FOR DEPARTMENT USE ONLY ▲

A VEHICLE DESCRIPTION AND APPLICANT INFORMATION <i>(complete this section exactly as information appears on current registration card)</i>				
TITLE NUMBER	CURRENT REG. PLATE #	CURRENT EXPIRATION	MAKE OF VEHICLE	YEAR
LAST NAME	JR., etc.	FIRST NAME	MIDDLE INIT.	TELEPHONE NUMBER () HOME _____ () WORK _____
STREET ADDRESS - Must list a street address. P.O. Box # alone is not acceptable.		CITY	STATE	ZIP CODE
In conjunction with replacement of your plate, you will receive one registration card. If additional registration cards are desired, the fee is \$1.50 for each card.				How many extra registration cards do you want? _____
B TO BE COMPLETED BY ORGANIZATION				
NAME OF ORGANIZATION: East Stroudsburg University				
NAME OF ORGANIZATION CHAPTER, POST, LODGE, EMPLOYER, etc. East Stroudsburg University Alumni Association			TELEPHONE NUMBER (570) 422-3691	
STREET ADDRESS 200 Prospect Street		CITY East Stroudsburg	STATE PA	ZIP CODE 18301
C TO BE COMPLETED BY ORGANIZATION OFFICIAL <i>(see special instructions below)</i>				
I certify that the individual named in Section A is a member in good standing of the organization listed in Section B:				
NAME OF ORGANIZATION OFFICIAL Mr. Mike Saraka		TITLE Director of Alumni	SIGNATURE X	
D I CERTIFY THAT ALL INFORMATION GIVEN ON THIS APPLICATION IS TRUE AND CORRECT AND THAT WHEN I CEASE TO BE A MEMBER OF THE ABOVE NAMED ORGANIZATION, I WILL IMMEDIATELY RETURN THE REGISTRATION PLATE TO THE DEPARTMENT OF TRANSPORTATION.				
X _____ APPLICANT'S SIGNATURE IN INK			_____ DATE	

GENERAL INFORMATION REGARDING A SPECIAL ORGANIZATION REGISTRATION PLATE

- The applicant listed in Section A must be a registered owner of the vehicle as indicated on the vehicle's registration credential. If the vehicle is a leased vehicle, Form MV-1L, "Application for Lessee Information", must be completed and attached.
- Fee required with this application is \$20.00. Payment is to be made by check or money order payable to "Commonwealth of Pennsylvania". DO NOT SEND CASH.
- No special organization registration plate will be duplicated. If your plate is lost, stolen or defaced, we will reissue you the next available plate in our series for \$7.50. To apply for replacement, complete Form MV-44 and submit the required fee.
- Requests for special organization registration plates are restricted to passenger vehicles, trucks and motorhomes with a registered gross weight of not more than 9,000 lbs. Motorcycles and trailers do not qualify for special organization registration plates.
- NO REFUND OF FEE will be issued when applicant cancels request after order is placed.
- This application, completed in full, along with a check or money order should be mailed to: Bureau of Motor Vehicles, Special Organization Plate Program, P.O. Box 68266, Harrisburg, PA 17106-8266.
- When the applicant ceases to be a member in the organization or ceases to be a notary public as listed in Section B, the registration plate must be returned to the Department. Complete Form MV-44 and submit a fee of \$7.50 for reissue of a regular series registration plate.
- All telephone numbers will be held in confidence and used only in the event of a problem with your application.
- Special organization plates are issued in number sequence only and may not be personalized.
- To avoid possible problems with citations with your old registration plate, return it to: Department of Transportation, Bureau of Motor Vehicles, Return Tag Unit, P.O. Box 68597, Harrisburg, PA 17106-8597 after you have received your special organization plate.

SPECIAL INSTRUCTIONS - SECTION C

- If applicant is a notary applying for a notary public plate, the applicant's notary seal must be affixed in this section instead of an official's signature.
- If applying for a Fraternal Order of Police plate, the Lodge seal must be affixed to this application.

PUT ESU ON YOUR PLATE!



Directions for PA residents to apply for an ESU license plate:

1. To be eligible for an ESU license plate you must be the registered owner of the vehicle.
2. You must have a Pennsylvania driver's license.
3. You must be a current student, alumnus/alumna or friend of East Stroudsburg University.
4. **You must fill out sections A and D on the official state form.**
5. The name on the plate application must be the same as the name in which the vehicle is registered.
6. Plates cannot be ordered with personalized numerals, letters, or a vanity message.
7. ESU plates are restricted to passenger vehicles, trucks, and motorhomes with a gross weight of not more than 9,000 lbs.
8. You must enclose a check for \$30 payable to East Stroudsburg University Foundation.
9. You must send the check and form to:

Office of Alumni Engagement
East Stroudsburg University Foundation
200 Prospect St.
East Stroudsburg, PA 18301

Once your check and application are received the college will certify that you are a current student, alumnus/alumna or friend of ESU and place your order with the state. It takes the Department of Transportation four to six weeks to produce the plates. Your new license plate will be sent directly to your home from the Department of Transportation.